CITY OF CAMERON
MINUTES
June 6, 2022

REGULAR SESSION

Roy Estes	P
Dennis M. Clark	P
Becky Curtis	P
Julie Ausmus	P
Alexander Williams	P

The City Council of the City of Cameron, Missouri met in Regular Session on Monday, the 6th day of June 2022, at 6:00 p.m. at Cameron City Hall. Mayor Roy Estes led the Pledge of Allegiance to the flag of the United States of America.

Mayor Roy Estes presided with the following Councilmembers present: Dennis M. Clark, Becky Curtis, Julie Ausmus and Alexander Williams. Absent: None.

Present were City Manager Stephen Rasmussen, Utility Director Zac Johnson, Community Development Director Tim Wymes, Police Chief Bashor, Fire Chief O'Donnell, Interim Public Works Director Tad Wilson, Attorney for the City Padraic Corcoran and City Clerk Shellie J. Blades.

PUBLIC PARTICIPATION WITH COUNCIL

BJ Reed, Treasurer Old School (Historic Preservation Society) – Ms. Reed spoke on behalf of the Old School and as a 29-year resident of Cameron. The First Annual Hot Air Affair event was this passed weekend and was a great success. A heartfelt thank-you went out to all the emergency service providers who were present and assisted with the event. There were over 4,000 attendees and 19 hot air balloons. Councilmember Curtis was recognized as one of the many volunteers who helped make the event a success. Airport Manager Evans, Police Chief Bashor and Fire Chief O'Donnell were also recognized for their department's excellent service. There were over 75 volunteers who assisted with parking, the car show, kid's areas, sanitation, etc. The event was made possible by over 60 sponsors which provided many entertainment opportunities. Also during the event were weddings, anniversaries and birthday parties. The HPS hopes to make this an annual event for the community. Ms. Reed and the HPS received applause from the audience.

CONSENT AGENDA

Motion was made by Councilmember Ausmus and seconded by Councilmember Williams to approve the Consent Agenda. Motion passed unanimously.

a. Motion to approve the Minutes of the May 16, 2022 Regular Session.
b. Motion to renew the annual liquor licenses for:
    - Rudy's Discount Smoke Shop-Original Package & Sunday Original Package
    - Nelle's Restaurant and Jonez Travel Mart-Retail Liquor by the Drink Resort & Sunday by the Drink
    - McCorkle's Eatery & Pub-Retail Liquor by the Drink Resort & Sunday by the Drink
    - Shell Food Mart-Original Package & Sunday Original Package

APPOINTMENTS

Park Board Appointments: The Cameron Park Board recommended the reappointment of Chris Wilkinson, Krystal Youngs and Robbie Petersen to the Park Board. Mayor Estes reappointed all three to the Board which was approved unanimously by the City Council.

Planning & Zoning Commission Appointments: The Cameron Planning & Zoning Commission recommended reappointing Debbie Hahn and Stan Hendrix to the Commission. Mayor Estes reappointed both parties to the Board which was approved unanimously by the City Council.

CITY MANAGER'S REPORT

City Manager Rasmussen:

- ✓ Informed Council that the new Aquatic Facility had a soft opening this past Friday followed by a ribbon cutting ceremony and official opening on Saturday, June 4th. It was a great event and the new facility is fantastic.
- ✓ Reminded Council that the Strategic Planning Retreat will be June 15th in St. Joseph from 9:00 a.m. until 3:00 p.m. Patty Gentrup is creating an agenda and it will be distributed as soon as possible.
- ✓ There will be a groundbreaking ceremony for the Great Northwest Wholesale Water Commission this coming Thursday. Utility Director Johnson explained there will be a pre-construction meeting held on Thursday followed by a short GNWWC Commission meeting. Afterward, the group will travel to Stewartsville for the groundbreaking ceremony.

UNFINISHED BUSINESS

Bill 2022-19, **AN ORDINANCE OF THE CITY OF CAMERON, MISSOURI CREATING SECTIONS IN THE CITY OF CAMERON CODE TO ALLOW FOR SUPPLEMENTARY CEMETERY MARKERS AND PRIVATE COLUMBARIUMS** was read by title on second reading by City Clerk Blades. Copies of said Bill 2022-19 were available for the public. Motion was made by Councilmember Ausmus and seconded by Councilmember Clark to pass said bill on second reading by Roll Call. Discussion. None. "Aye": Councilmembers: Estes, Clark, Curtis, Ausmus and Williams. "Nay" none. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 6232**, was thereupon signed by the Mayor and attested by the City Clerk.

Bill 2022-20, **AN ORDINANCE FOR THE CITY OF CAMERON, MISSOURI, AUTHORIZING A CHANGE IN ZONING DISTRICT CLASSIFICATION FOR WESTON ESTATES PHASE II FROM "R-2" TWO-FAMILY RESIDENTIAL TO "R-1" SINGLE FAMILY RESIDENTIAL** was read by title on second reading by City Clerk Blades. Copies of said Bill 2022-20 were available for the public. Motion was made by Councilmember Ausmus and seconded by Councilmember Clark to pass said bill on second reading by Roll Call. Discussion. None. "Aye": Councilmembers: Estes, Clark, Curtis, Ausmus and Williams. "Nay" none. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 6233**, was thereupon signed by the Mayor and attested by the City Clerk.

Bill 2022-21, **AN ORDINANCE FOR THE CITY OF CAMERON, MISSOURI, AUTHORIZING A CHANGE IN ZONING DISTRICT CLASSIFICATION FOR EAST GRAND ESTATES FROM "R-2" TWO-FAMILY RESIDENTIAL TO "R-1" SINGLE FAMILY RESIDENTIAL** was read by title on second reading by City Clerk Blades. Copies of said Bill 2022-21 were available for the public. Motion was made by Councilmember Ausmus and seconded by Councilmember Williams to pass said bill on second reading by Roll Call. Discussion. None. "Aye": Councilmembers: Estes, Clark, Curtis, Ausmus and Williams. "Nay" none. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 6234**, was thereupon signed by the Mayor and attested by the City Clerk.

NEW BUSINESS

Bill 2022-22, **AN ORDINANCE OF THE CITY OF CAMERON, MISSOURI APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF CAMERON POLICE DEPARTMENT, CAMERON R-1 SCHOOL DISTRICT, CALDWELL COUNTY SHERIFF'S OFFICE, CLINTON COUNTY SHERIFF'S OFFICE, DAVIESS COUNTY SHERIFF'S OFFICE AND DEKALB COUNTY SHERIFF'S OFFICE REGARDING LAW ENFORCEMENT SERVICES** was read by title on first reading by City Clerk Blades. Copies of said Bill 2022-22 were available for the public. Motion was made by Councilmember Ausmus and seconded by Councilmember Clark to pass said bill on first reading. Discussion. Police Chief Bashor and Dr. Laurie Mefford from the Cameron School District spoke about this Bill. Dr. Mefford explained that state statutes allow for policing in this manner and if approved, the City will be the fifth school district in the state to adopt it. The School District will be its own mini police jurisdiction and their officer will be able to file charges for crimes committed on school property, similar to how it worked with the previous school officer. Some of the pros for this form of policing is the School District will oversee the hiring and scheduling of the officer and they will be onsite for walk-throughs and active shooter training. They will still call the Police Department for any major offenses or for incidents off-site of school property. Chief Bashor added that the officer will have a Cameron Police Department radio so they will have constant access to the police department and backup resources. Councilmember Curtis asked how this has worked for the other four school districts. Dr. Mefford responded that those school districts have been able to customize the policing activities based on the needs of their district. Dr. Mefford added that they are currently only looking at one police officer as they are also going to be adding social worker staff. Councilmember Williams asked about the cons for this situation. Dr. Mefford stated having one person responsible for policing, writing reports and all the follow-up activities

is quite a lot plus the school district is funding this officer on its own. Councilmember Clark congratulated the School District for being proactive with both the policing activities as well as the social services. Bill 2022-22 passed on first reading only by unanimous voice vote.

Bill 2022-23, **AN ORDINANCE AUTHORIZING THE CITY MANAGER OF THE CITY OF CAMERON, MISSOURI, TO ENTER INTO AN AGREEMENT WITH DAVID E. ROSS CONSTRUCTION COMPANY TO COMPLETE THE WASTEWATER TREATMENT PLANT DISINFECTION IMPROVEMENTS** was read by title by City Clerk Blades. Copies of said Bill 2022-23 were available for the public. Motion was made by Councilmember Ausmus and seconded by Councilmember Clark to pass said bill on first reading. Discussion. Utility Director Johnson stated this bill will award the bid for this project and authorize the City Manager to sign agreements and supplementary documents necessary to complete the project. David E. Ross Construction was the low, qualified bidder. The engineer's estimate was $2.6 million and the Ross bid was just under $2.5 million. Councilmember Curtis inquired about the financing for the previous two WWTP improvement projects in 2014 & 2016 and the debt remaining on those projects. The financing for this project, which is the next Bill, will be for 25 years, ending in 2046 explained Director Johnson. Motion carried unanimously.

Motion was made by Councilmember Ausmus and seconded by Councilmember Clark to suspend the rules and place said bill on second reading by Roll Call vote. Discussion. Director Johnson explained that a full reading is requested to get the project underway as there is a deadline with the Missouri Department of Natural Resources fast approaching for the improvements. "Aye": Councilmembers: Estes, Clark, Curtis, Ausmus and Williams. "Nay" none. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 6235**, was thereupon signed by the Mayor and attested by the City Clerk.

Bill 2022-24, **AN ORDINANCE AUTHORIZING THE CITY OF CAMERON, MISSOURI, TO ENTER INTO A LEASE PURCHASE TRANSACTION TO PAY COSTS OF SEWER SYSTEM IMPROVEMENTS AND APPROVING THE EXECUTION OF CERTAIN DOCUMENTS IN CONNECTION THEREWITH** was read by title on first reading by City Clerk Blades. Copies of said Bill 2022-24 were available for the public. Motion was made by Councilmember Ausmus and seconded by Councilmember Clark to pass said bill on first reading. Discussion. Utility Director Johnson introduced Charlie Zitnik and Jonathan Benson with D.A. Davidson who are providing the underwriting for the 2022 Certificates of Participation on this project. Mr. Benson explained that rates are actually improving since the City's last COP financing and the bids for the project came in better than expected. As a result, the City will not need to utilize the 'taxable' portion of financing that was previously discussed as the financing will all be managed under the non-taxable threshold. City Manager Rasmussen inquired what the sewer rate increase will be as a result of this project. Director Johnson stated that is a question that will be reviewed soon and possibly lead to a rate increase within the next several months. Mr. Benson explained in further detail the financing still available from the previous projects and how that will affect the annual debt payments. Bill 2022-24 passed on first reading only by unanimous voice vote.

Resolution 2022-25, **A RESOLUTION FOR THE CITY OF CAMERON, MISSOURI TO ENTER INTO A MARKETING AGREEMENT WITH SERVICE LINE**

WARRANTIES OF AMERICA was read by title by City Clerk Blades. Copies of said Resolution 2022-25 were available for the public. Motion was made by Councilmember Ausmus and seconded by Councilmember Williams to pass Resolution 2022-25. Discussion. Utility Director Johnson explained this Bill authorizes the City Manager to sign an agreement with the National League of Cities (NLC) for the line service program offered by their dealer, Service Line Warranties of America. Director Johnson listed the different plans that will be offered and added this is a three-year agreement with the NLC. Councilmember Ausmus inquired if this is an opt-in program. Director Johnson answered in the affirmative and added that the City's logo will be utilized in the campaign. Councilmember Curtis explained it has been a three-year process getting this program in place and wanted to know if the City would be notified when citizens use the program. Director Johnson responded that the City will get locate tickets whenever repairs are being done and that the NLC will let us know about citizen participation. Resolution 2022-25 passed with a unanimous voice vote.

Resolution 2022-26, **A RESOLUTION FOR THE CITY OF CAMERON, MISSOURI APPROVING A NEW CITY OF CAMERON EMPLOYEE HANDBOOK FOR THE EMPLOYEES OF THE CITY OF CAMERON** was read by title by City Clerk Blades. Copies of said Resolution 2022-26 were available for the public. Motion was made by Councilmember Ausmus and seconded by Councilmember Williams to pass Resolution 2022-26. Discussion. City Clerk Blades explained that staff purchased a subscription for software to help develop a new employee handbook. The last employee handbook was adopted in 2004 and needed a refresh. The Council Personnel Committee met on May 24th and went over the highlights of changes in the new handbook and recommended the handbook be presented to Council for approval. Since that meeting, the City's insurance provider MIRMA had additional language and policies that they requested be included as well. City Clerk Blades reviewed some of the changes to the manual as well as the MIRMA additions requested. Staff intends for the new handbook to be dynamic as changes can be made and provided to employees electronically. The software notifies staff when policies need review based on changing case law or best practices. Amendments to the handbook will come to Council via Resolution and will appear on the consent agenda unless any changes require further review from the Personnel Committee. Resolution 2022-26 passed with a unanimous voice vote.

PUBLIC PARTICIPATION WITH COUNCIL

None.

MISCELLANEOUS-STAFF

Community Developer Wymes:

- ✓ Relayed how impressed he was with the Historical Preservation Society's Hot Air Balloon event held this past weekend. Kudos were given to staff, the police and fire departments, and volunteers. Mr. Wymes stated he met people from as far away as Wisconsin and Texas. Mr. Wymes also heard from local motel owners that they had a very good weekend.
- ✓ Introduced the City's new Deputy City Inspector Brian Gilbreath.
- ✓ Reminded Council and the gallery that the City-wide trash drop-off will be June 25th.

City Clerk Blades:

- ✓ Informed Council that due to the adoption of the new employee handbook, the City will now recognize Juneteenth as a holiday and, as a result, City Hall will be closed on Monday June 20th. Furthermore, the City Council meeting scheduled for that day will be moved to Tuesday, June 21st.
- ✓ Also notified Council that the NW Missouri Municipal League Regional Meeting will be held next Tuesday, June 14th in Brookfield, MO. Staff who are attending that meeting will provide details at the next meeting.

MISCELLANEOUS-COUNCIL

Councilmember Curtis:

- ✓ Asked for volunteers to help with the City-wide trash pickup. She would like to have additional assistance to help the elderly with their large items.
- ✓ Stated that the Historical Preservation Society are fearless and they dream big and recognized the impressive volunteer base in the community.

Councilmember Clark:

- ✓ Thanked all the volunteers and organizations that made the Hot Air Balloon event such a huge success.
- ✓ Thanked the Park Board for their impressive aquatics facility.
- ✓ Welcomed new staff member Brian Gilbreath.

Councilmember Ausmus:

- ✓ Was very impressed with what the HPS did with the Balloon event. This is the type of event that Cameron needs for economic development and the whole town appreciates what they've done.

Councilmember Williams:

- ✓ Stated he attended a wedding Friday evening during at the Hot Air Show. He stated it was a great event and appreciates what the HPS has done for the community.

Mayor Estes:

- ✓ Stated he was honored to be able to speak at the Memorial Day event sponsored by the American Legion.
- ✓ Wished his parents a happy 57th wedding anniversary.
- ✓ It was a great weekend between the events, double rainbows and getting to spend time with his grandbaby.

There being no further business on motion made by Councilmember Ausmus and seconded by Councilmember Clark, the meeting was adjourned at 6:54 p.m. on unanimous voice vote.

APPROVED:

Mayor Roy Estes

ATTEST:

City Clerk